

Honiton C.C. self-evaluation Calendar: 2016-17

		HT1		HT2		HT3		HT4		HT5		HT6	
		Sept	Oct	Nov	Dec	Jan	Feb	Feb	Mar	Apr	May	June	July
Self - evaluation	Team SEF	Updated			Review				Review			Review & New	
	College SEF	Updated	Safeguarding Audit		Review				Review			Review & New	
	Surveys	5 / 6 / 12 OE Student Resilience	PASS/ Consultation Week 7 / 10 PE	11 Options	9 PE		8 OE	8/12/13 PE	11 PE		7 PE		
Monitoring of provision	Dep. Dev.			Hums/En	Sci/MFL	CreATE	En/ICT		Maths		PE		
	Gov. visits			Visit 1						Visit 2			
	Appraisal	Termly formal observations – see Department Handbook for ongoing tasks for MLS				Termly formal observations – see Department Handbook for ongoing tasks for MLS				Termly formal observations – see Department Handbook for ongoing tasks for MLS			
	Attendance	HT1		HT2		HT3		HT4		HT5		HT6	
	Learning	Learning walks take place weekly – undertaken by ELT/MLT/Teachers (include Peer observations)											
	Behaviour	Supporting our Students - continuous updating of spreadsheet and “summit” meeting referrals											Review of year
	Vun. Grp	1. August/September Analysis of performance in National examinations. 2. Analysis of data trawls										Visits to Y5 and Y6. Invite parents into school	
	Finance	Monthly monitor statements, Half-termly Governor Finance Committee meetings & FG, Budget setting, HoD/HoL/ELT monitoring of capitation											
	Parents Eve.		12 OE 10 PE		9 PE	Year 12/13 PE	8 OE		11 PE 8 PE		7 PE		
	H&S	Half-termly review and evaluation of campus policies, procedures and practice											
Student progress	Summative Assessments			Yr11 Mock	KS3/4/5 data grab		Year 11 and 13 Mock	KS3/4/5 Data grab			Yrs 7 / 8 Tests	Year 9/10/12 Exams	KS3/4/5 data grab
	Work and LJ scrutiny	More / Most able students		S, K and EAL students		PP students		6 th Form		KS3 Boys			
	Interventions	Exam Data Review			Data Analysis/ Interventions				Data Analysis/ Interventions				Data Analysis/ Interventions
Appraisal & Planning	Individuals	Appraisal Objectives updated & signed-off		Monitoring of progress is undertaken weekly in Line Managers PM time allocation.							Appraisal objectives reviewed and new set		
	Team Plans	Post-results update		Monitoring of impact on-going							Evaluate. New created		
	College Plan	Post-results update		Monitoring of impact on-going							Evaluate. New created		
Staff Dev.	Team	Feedback through Dept. Meetings / Use Teaching standards to reflect on development/needs											
	College CPD	Feedback on Provision: July/Sept / Staff Survey: Oct / Evaluations collated from each in-house session											

